

**NATIONAL SCIENCE FOUNDATION
(47/5 Maitland Place, Colombo 7)**

Application for NSF International Travel Grants

(Please read the attached guidelines for international travel grants to attend Scientific Meetings before completing this application. Failure, to provide the necessary information in full and submit the application in time will result in the application not being considered.)

1. Full Name of the applicant (as stated in the NIC):
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- NIC No:
- Date of Birth: (dd/mm/yy)

2. Contact details:
- (a) Telephone no: (Office) -
- (Residence) -
- (Mobile) -
- (b) Facsimile no:
- (c) E-mail address:

- 3 Academic Qualification(s):

Degree/Diploma	Subject	University	Country	Year of Award

4. Affiliation of the applicant: (Present title / position, Institution and Date of appointment to the present position)
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5. Details of the event that you wish to attend. Please submit photocopies of the brochures.
- (a) Title of the event:
- (b) Status of attendance (Strike off what is inapplicable)
 Presenter / Chairman of a session / Keynote speaker/ Invited Lecturer
- (c) Place (City / Country):.....

(d) Duration: (Day, Month, Year) From: To:

(e) The International Airport closest to the venue:

6. Nature of the presentation (if any) (strike off what is inapplicable)
Keynote address/ Invited lecture / Oral presentation/ Poster

If poster presentation, please attach a copy of the poster accepted by the organizer

7. Briefly state your contribution to the research work (where there are more than one researchers involved)

8. Is the presentation concerned is based on a research funded by the NSF. If so please give the grant no. and the period of the project?

9. **Extended abstract** should not be less than 600 words or not more than 900 words (2-3 pages) and prepared according to the following format

- Title and Author(s) with institutional affiliation
- Executive summary (less than 100 words)
 - Background/ justification
 - Objectives of the research work
 - Materials and methods
 - Results
 - Conclusions
 - Outcome and how the work will be applied
 - List of references
 - Acknowledgement

(Please use a separate sheet. Font: Times New Roman, Size: 12)

Note: If the extended abstract is not in line with the above format, please note that your application will not be considered. All statements should be adequately supported by published literature/ references and cite the references in the text and give the full information of the article/ chapter in the reference list.

10. Please indicate whether the work has already been published elsewhere. Yes No

If yes, please provide details (Title, Name of the Publication, Date of publication, Vol. no:)

11. Does the research work that is going to be presented have potential to generate output of commercial value? If so, what are the steps that you have taken to protect and share Intellectual Property rights?

12. Importance of the visit to research/ development of the country

13. Details of the ongoing research projects

- (a) Title of the research project:
- (b) Source of funds:
- (c) Grant no:
- (d) Project period: From: _____ To: _____
- (e) Name of the PI (Principle Investigator) and/or the Supervisor of the project:

- (f) If you are not the PI, please indicate your involvement with the project (strike off what is inapplicable)
Co-investigator/ Research Scientist/ Research Student/ Collaborator

If the presentation is based on an ongoing research project and if you are not the PI of the project, recommendation from the PI and/or the Supervisor of the Project:

14. List of publications in the conference proceedings within last five years (*Applicable only for the applicants below 35 years of age*)

15. List of publications in the peer reviewed & indexed journals within last five years

16. Details of publications in the NSF journal(s). Please provide details regarding the manuscript (Title, Date of publication, Vol. no:)

17. Information on services rendered to the NSF. Please tick as appropriate

Current member of the NSF Committee -

Past member of the NSF Committee -

Reviewer -

Any other -

Please specify (Name of the Committee, period, etc)

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18. Details of all overseas scientific visits supported by any Agency including NSF over the last 3 years

Conference / Meeting/ Workshop/Training programme	Venue (City/ Country)	Duration with date of return to Sri Lanka	Source(s) of Funding

19. List presentations delivered at events held in Sri Lanka/ overseas related to the above abstract within last two years (Use a separate sheet if necessary)

20. Cost of Participation:

- (a) Registration :
- (b) Airfare (cheapest available) :
- (c) Subsistence :

21. Financial support requested from NSF (strike off what is inapplicable)
 Registration fee /Airfare /Subsistence
- Funding requirements met with personal funds (strike off what is inapplicable)
 Registration fee /Airfare /Subsistence /Other (specify)
22. Funds applied for or given by other agencies
- (a) Name of Agency :
- (b) Nature of support:
 (Airfare, Subsistence etc.)
- (c) Date of confirmation of the availability of funds:
23. If the abstract has more than one author, have they given their consent to the contents of the abstract
- | Author/ Co-authors Name | Consent & the Signature |
|-------------------------|-------------------------|
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24. If the abstract is based on a novel technology/ product/ process whether any attempt has been made to patent it? If not why?
25. Details of patents obtained within last five years or in the process of obtaining
26. Recommendation of the Head of the Department (where applicable)
27. Recommendation of the Dean of the Faculty (where applicable)
28. Recommendation of the Head of the Institution:

29. Declaration by the Applicant

I declare that the information given in this application form is true and correct to the best of my knowledge.

Date:

Signature of the Applicant:.....

N.B. The following supporting documents must be provided. Please check & tick

1. A detailed Curriculum Vitae -
2. List of publications in the conference proceedings within last five years. Please provide evidence in support for each of your publication according to the given list.-
3. List of publications in peer reviewed & indexed journals within last five years.-
Also if a manuscript is accepted for publication please provide evidence in support of the manuscript.
4. Abstract of presentation & the full paper (if relevant) -
5. Abstract accepted by the organizer of the event -
6. Letter of acceptance of participation / Letter of award -
7. Evidence for partial support (if any) from other agencies -
8. Two quotations for airfare inclusive of an itinerary from two travel agents (if airfare is requested from NSF) for a ticket valid for 30 days (Originals of quotations in favour of NSF are requested). At least one of the quotations should be on Sri Lankan Airlines -
9. Copy of the brochure describing the meeting, symposium events, speakers and registration and accommodation costs. -
10. Most recent salary slip with endorsement from the Accountant and the Head of the Institution -

The completed application and all connected documents should be forwarded to Director General, National Science Foundation, 47/5, Maitland Place, Colombo 7 (Phone: 001- 2696771-3 Fax: 001- 2694754) - *Date revised: 29/03/2017*