The National Science Foundation (NSF) a statutory board incorporated under the Science, Technology Development Act No.11 of 1994 functions under the purview of the Ministry of Science, Technology and Research. The Foundation is the nation’s leading driving force in strengthening the local R&D base to support sustainable social-economic development of the country. Applications are invited from citizens of Sri Lanka for the following posts.

1. **Management Assistant - Non Technological (01)**
   
   Having passed the G.C.E. (O/L) examination in six subjects in one sitting with credit passes for four subjects including Sinhala / Tamil, English Language and Mathematics.
   
   **AND**
   
   Having passed three subjects (other than the General Paper) at the G.C.E. (A/L) examination.

   **Special Skills**
   
   I. Ability to use Computer Software Applications.
   II. Sinhala & English computer typing.

   **Age:** Should be not less than 18 years and not more than 45 years.

   **Salary Code & Scale:**
   
   MA 1-2 Rs: 27,910/- 10×300 - 7×350 - 12×600 - 12×710 - 49,080/-

   **(Basic Salary 2019 - Rs.25,018/- + Adjustment Allowance of Rs.1,200/-)**

2. **Driver (01)**
   
   Having passed the G.C.E (O/L) examination in six subjects, at least with two credit passes in maximum of two sitting
   
   **AND**
   
   A valid License to drive heavy vehicles issued by the Commissioner General, Department of Motor Traffic and minimum of three years (03) experience in driving heavy vehicles after obtaining the driving license at a reputed establishment.

   **Note:** Trade Test should be passed.

   **Age:** Should be not less than 18 years and not more than 45 years.

   **Salary Code & Scale:**
   
   PL3 Rs: 26,290/- 10×270 - 10×300 - 10×330 - 12×350 - 39,490/-

   **(Basic Salary 2019 - Rs.23,566/- + Adjustment Allowance of Rs.1,755/-)**

3. **Office Aide (01)**
   
   Persons who have sat for the G.C.E. (O/L) examination.

   **Age:** Should be not less than 18 years and not more than 45 years.

   **Salary Code & Scale:**
   
   PL 1 Rs: 24,750/- 10×250, 10×270, 7×300, 15×330 - 37,000/-

   **(Basic Salary 2019- Rs. 22,186/- + Adjustment Allowance of Rs.2,284/-)**

Benefits include EPF/ETF and other incentives as approved by the Treasury. In addition to the above salary scales, the selected candidates will be entitled for allowances/ cost of living prescribed by the Government from time to time.

Please apply under registered cover enclosing a curriculum vitae, copies of the educational & vocational certificates and, names and addresses of two non-related referees. The post applied for should be marked on the top left hand corner of the envelope. Any form of canvassing in support of the application will result in disqualification.

Employees in Government or Semi-Government service should forward their applications through the Head of their respective institutions. Information on the NSF and the vacancies can be viewed at www.nsf.gov.lk. Applications should be sent to: The Director General, National Science Foundation, 47/5, Maitland Place, Colombo 07.

**Closing Date : 19/07/2019**

**Director General**
National Science Foundation
47/5, Maitland Place,
Colombo 07.

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